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The Marshall County Commission met in a regular session on Wednesday, February 26, 2025, at 10:00 a.m. in the Marshall County Commission Chambers. Mike Knop, County Engineer led the invocation and Commissioner Lee Sims led the Pledge of Allegiance.

PRESENT:

James Hutcheson, Chairman  
Ashleigh Bubbett, County Administrator  
Ronny Shumate, District 1 Commissioner  
James R. Watson, District 2 Commissioner  
Lee Sims, District 3 Commissioner  
Joey Baker, District 4 Commissioner  
Mike Knop, County Engineer  
Kristal Jones, Administrative Assistant  
Tanya Giroir, Commission Clerk  
Clint Maze, County Attorney

CONSENT AGENDA

A motion was made by Commissioner Shumate, duly seconded by Commissioner Sims, and all members voted affirmatively and so carried to approve the consent agenda presented as read by Chairman James Hutcheson. The consent agenda includes the minutes from the February 12, 2025 meeting and the claims docket for February 11, 2025, to February 24, 2025, for \$1,470,532.89.

DISTRICT 2 – APPROVE TO ENTER INTO EXECUTIVE SESSION TO DISCUSS THE GOOD NAME AND CHARACTER OF AN EMPLOYEE.

A motion was made by Commissioner Watson, duly seconded by Commissioner Baker, and all members voting affirmatively and so carried to approve entering into executive session to discuss the good name and character of an employee. At 10:19 AM, Chairman Hutcheson, County Attorney Clint Maze, Commissioner Shumate, Commissioner Watson, Commissioner Sims, and Commissioner Baker exited the chambers. At 10:45 AM, Chairman Hutcheson, County Attorney Clint Maze, Commissioner Shumate, Commissioner Watson, Commissioner Sims, and Commissioner Baker re-entered the Chambers. A motion was made to exit the Executive Session by Commissioner Watson, duly seconded by Commissioner Sims. A roll call was performed with Commissioner Shumate, Commissioner Watson, Commissioner Sims, Commissioner Baker, and Chairman Hutcheson voting yes.

ENGINEERING – APPROVE SETTING THE SPEED LIMIT ON CEDAR RIDGE DRIVE TO 30 MILES PER HOUR IN DISTRICT 1.

A motion was made by Commissioner Shumate, duly seconded by Commissioner Baker, and all members voting affirmatively and so carried to approve setting the speed limit on Cedar Ridge Drive in District 1 to 30 miles per hour.

ENGINEERING – APPROVE BAKER MOUNTAIN SUBDIVISION IN DISTRICT 2.

A motion was made by Commissioner Watson, duly seconded by Commissioner Sims, to approve Baker Mountain Subdivision's in District 2 preliminary plat.

ENGINEERING – APPROVE SETTING THE SPEED LIMITS ON GETHSEMANE ROAD AND HALF SECTION LINE ROAD TO 30 MILES PER HOUR IN DISTRICT 3.

A motion was made by Commissioner Sims, duly seconded by Commissioner Baker, and all members voting affirmatively and so carried to approve setting the speed limits on Gethsemane Road and Half Section Line Road in District 3 to 30 miles per hour.

ENGINEERING – APPROVE TY DORSETT TO BE THE ROAD AND BRIDGE DIRECTOR.

A motion was made by Commissioner Watson, duly seconded by Commissioner Sims, to approve Ty Dorsett to be the Road and Bridge Director as recommended by County Engineer.

ENGINEERING – APPROVE PAYING FOR A QUERY PLAN FOR USE WITH THE FEDERAL MOTOR CARRIER SAFETY ADMINISTRATION DRUG & ALCOHOL CLEARINGHOUSE.

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A motion was made by Commissioner Sims, duly seconded by Commissioner Shumate, and all members voting affirmatively and so carried to approve paying for a Query Plan for use with the Federal Motor Carrier Safety Administration Drug & Alcohol Clearinghouse with the County credit card paid out of the Engineering Budget.

ENGINEERING – APPROVE TO GO OUT FOR BID FOR ONE (1) USED 2020 OR NEWER HYDRAULIC KNUCKLEBOOM BRUSH AND LIMB LOADER WITH DUMP BODY AND CHASSIS FOR DISTRICT 1.

A motion was made by Commissioner Shumate, duly seconded by Commissioner Sims, and all members voting affirmatively and so carried to approve to go out for bid for one (1) Used 2020 or newer Hydraulic Knuckleboom Brush and Limb Loader with Dump Body and Chassis for District 1.

ANIMAL CONTROL – APPROVE THE ADOPTION OF THE SPAY/NEUTER PROGRAM.

A motion was made by Commissioner Sims, duly seconded by Commissioner Baker, to approve the adoption of the Spay/Neuter Program.

APPROVE THE BY-LAWS SUBMITTED BY THE MARSHALL COUNTY ALCOHOL BOARD.

A motion was made by Commissioner Shumate, duly seconded by Commissioner Watson, to approve the By-Laws submitted by the Marshall County Alcohol Board.

By-Laws of Marshall County Alcohol License Review Committee

Article I. BUSINESS AND PURPOSE

The Marshall County Alcohol License Review Committee (the Committee) is established by the Marshall County Commission (the Commission) and the governing Marshall County Resolution concerning the issuance of alcoholic beverage licenses in the unincorporated areas of Marshall County.

The Committee is tasked to review and evaluate applications for alcohol beverage licenses and make a recommendation for or against granting and issuance of requested alcohol beverage licenses. The Committee is also in charge of drafting, changing, and modifying all necessary documentation necessary to review and process the entire application process including any suggested changes or modifications to the existing Marshall County Alcohol Licensing Resolution.

Article 2. MEMBERS

The Committee is comprised of Appointed Members and County Members based on their duty within the Marshall County government.

The number of Appointed Members will be determined and appointed by the Commission and shall serve at the discretion of the Commission for single terms not longer than three (3) years and not more than twelve (12) consecutively.

There are two County Members on the Committee based on their duty title: the Marshall County Sheriff and the County Administrator or their designee. They are not limited to any term limits.

Article 3. QUORUM

A Quorum consists of a majority of the total membership of the Committee. The total membership includes the Appointed Members and the two County Members.

A Quorum shall be required for all actions completed by the Committee. A Quorum of members is required to make any recommendation or non-recommendation to the Commission concerning alcohol beverage license applications.

Article 4. MEETING FREQUENCY

At the first Committee meeting, and annually thereafter, the Committee shall take nominations from its members to elect a Chairperson and Vice Chairperson to manage the meetings. These two members shall be from the Appointed Members.

The Committee shall meet as soon as possible after a completed alcoholic beverage license application has been delivered to and accepted by the County Administrator.

The Committee shall continue regular meetings as required to work through all outstanding alcoholic beverage license applications.

After completion of all outstanding applications, there will be no required meeting frequency until another application is received or the date to elect a new Chairperson or Assistant Chairperson arrives.

Article 5. MEMBER DUTIES

The County Administrator shall notify the Committee members and help coordinate a meeting date, time, and location to review newly received applications and any other business required by the Committee.

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The County Administrator shall bring alcoholic beverage license applications to the meeting and take notes of the meeting as required. The County Administrator shall also notify the Commission of the Committee's decision concerning each application.

The Chairperson, in coordination with the County Administrator, shall set the Agenda for each meeting. The Chairperson shall lead the discussion concerning each application and assignment of members to conduct specific license application investigations including but not limited to criminal, moral, building, and distances investigation as necessary.

#### Article 6. POWERS

The Chairperson and all Committee members, appointed and by duty title, shall have an equal vote on all motions and decisions. A majority of the members present at each meeting shall be required to act on all motions and decisions.

The Chairperson and Vice Chairperson shall be elected to annual terms by the appointed members of the Committee. The Vice Chairperson shall perform all duties of the Chairperson when the Chairperson is absent.

All recommendations, majority or split decision votes, on all alcoholic beverage license application will be communicated to the Commission.

Negative and split decision recommendations will include the specific facts supporting any non-recommendation.

The recommendations of the Committee are not the final decision concerning any alcoholic beverage license application. The Commission will make the final and binding decision.

Therefore, any and all decision made by the Committee shall be held in confidence and not made public.

#### Article 7. RESIGNATIONS

All resignation of appointed Committee members shall be made in writing and delivered to the Commission.

#### Article 8. AUTHORITY

The authority of the Committee to function is given solely by the Commission. It functions at the discretion of the Commission and may be modified or changed as the Commission sees fit.

The authority of the Committee is only to review, investigate, and make recommendations concerning each alcoholic beverage application. The Committee has no approval authority.

The appointed members of the Committee individually are serving at the discretion of the Commission.

They may be removed and replaced for cause prior to the end of their term.

### APPROVE THE APPLICATION PACKET AND FEE SCHEDULE SUBMITTED BY THE MARSHALL COUNTY ALCOHOL BOARD.

A motion was made by Commissioner Shumate, duly seconded by Commissioner Sims, to approve the application packet and fee schedule submitted by the Marshall County Alcohol Board.

TYPE OF LICENSE	FILING	COUNTY
LOUNGE RETAIL LIQUOR	100.00	2500.00
RESTAURANT RETAIL LIQUOR	100.00	1500.00
CLUB LIQUOR CLASS I	100.00	1000.00
CLUB LIQUOR CLASS II	100.00	2500.00
RETAIL BEER (ON OR OFF PREMISES)	100.00	75.00
RETAIL BEER (OFF PREMISES ONLY)	100.00	50.00
RETAIL TABLE WINE (ON/OFF PREM)	100.00	100.00
RETAIL TABLE WINE (OFF PREM ONLY)	100.00	75.00
RETAIL LIQUOR, WINE, BEER (OFF PREM ONLY) (SAME AS PACKAGE STORE)	100.00	1500.00
LIQUOR WHOLESALE	100.00	250.00
WHOLESALE BEER ONLY	100.00	275.00
WHOLESALE WINE ONLY	100.00	375.00
WHOLESALE BEER AND WINE	100.00	
WAREHOUSE		
ADDITIONAL WAREHOUSE		150.DAY
SPECIAL EVENTS Less than 30 Days Continuous and Total		150.00
RETAIL COMMON CARRIER	100.00	1000.00

MANUFACTURER		
IMPORTER		
COUNTRY CLUB/GOLF COURSE	100.00	1000.00
TAVERN	100.00	1500.00
SPECIAL 360 RETAIL	100.00	1500.00
MICRO BREWERY	100.00	1500.00
MICRO DISTILERY	100.00	2500.00
WINERY	100.00	1500.00

APPROVE THE MODIFICATIONS TO THE “RESOLUTION OF THE MARSHALL COUNTY COMMISSION REGULATING THE SALE OF ALCOHOLIC BEVERAGES WITHIN THE UNINCORPORATED AREAS OF MARSHALL COUNTY” AS RECOMMENDED BY THE MARSHALL COUNTY ALCOHOL BOARD.

A motion was made by Commissioner Shumate, duly seconded by Commissioner Watson, to approve the modifications to the “Resolution of the Marshall County Commission regulating the Sale of Alcoholic Beverages within the unincorporated areas of Marshall County” as recommended by the Marshall County Alcohol Board.

RESOLUTION OF THE MARSHALL COUNTY COMMISSION FURTHER REGULATING THE SALE OF ALCOHOLIC BEVERAGES WITHIN THE UNINCORPORATED AREAS OF MARSHALL COUNTY, ALABAMA

WHEREAS, the Marshall County' Commission adopted the initial resolution regulating the sale of alcoholic beverages on October 23, 2024; and

WHEREAS, the Marshall County Commission amended the initial resolution regulating the sale of alcoholic beverages on January 28, 2025; and

WHEREAS the County Alcohol Review Committee has met and made certain recommendations for the review and issuance of alcohol licenses; and

WHEREAS, the County Alcohol Review Committee, in making its recommendations, has also determined that the resolution adopted on October 23, 2024, as amended on January 28, 2025, resolution, requires further amending; and

WHEREAS, the Marshall County Commission has received the recommendations of the County Alcohol Review Committee, finds them well taken, finds them to be in keeping with vote of' the public, the desires of the Marshall County Commission, and in the public interest.

WHEREAS, the definitions used in this resolution shall be as follows:

1. The recommendations of the County Alcohol Review Committee are adopted in their entirety: and
2. To the extent that the recommendations are inconsistent with the resolution adopted on October 23, 2024, as amended on January 28, 2025, the previous resolution is hereby amended.
3. The County Alcohol Review Committee is hereby authorized to begin accepting applications for the issuance of alcohol licenses.

Adopted this the \_\_\_\_\_ day of \_\_\_\_\_ 2025.

APPROVE THE ADDITION OF CEILINGS AND RENOVATIONS AT THE COUNCIL ON AGING BUILDING NOT TO EXCEED \$95,000; PAID OUT OF THE REMAINING BUDGET SET ASIDE FOR THE BOILER.

A motion was made by Commissioner Watson, duly seconded by Commissioner Sims, to approve the addition of ceilings and renovations at the Council on Aging Building not to exceed \$95,000; paid out of the remaining budget set aside for the boiler.

APPROVE THE SALE, TRADE, OR SCRAP OF FIXED ASSETS.

A motion was made by Commissioner Sims, duly seconded by Commissioner Shumate, and all members voting affirmatively and so carried to approve the sale, trade, or scrap of fixed assets.

SCRAP FA#	DESCRIPTION	DEPARTMENT	REASON
	(2) Sirens	EMA	Item is no longer needed in department
11170	Dodge Charger Patrol Car	Sheriff	Item is no longer needed in department

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There being no further business a motion was made by Commissioner Sims, duly seconded by Commissioner Shumate and so carried to adjourn.

MEETING ADJOURNED

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James Hutcheson, Chairman

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Ronny Shumate, District 1 Commissioner

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James R. Watson, District 2 Commissioner

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Lee Sims, District 3 Commissioner

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Joey Baker, District 4 Commissioner